



# Network Leader Quarterly Call September 2022

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# AGENDA

1. Introductions
2. Leader networking:  
Virtual leadership conference (Winter)
3. Aggie Spirit Week
4. Photo form submission
5. CAAA Liaison Check-Ins & Fall Events

# Virtual Leadership Conference (Winter)

- What trainings would be helpful?
- What information can we reinforce or provide continual reminders?
- How can we best support leaders with VLC, in-person engagement and in-between?
- What are events you each need support with or clarification?
- What speakers would be useful during the conference?



# Aggie Spirit Week



October 10 - 16, 2022

- Events
  - Virtual events Monday - Sunday
  - All week and in-person events Friday, October 14 through Sunday, October 16
- List & Registration:
  - [alumni.ucdavis.edu/aggie-spirit-week](https://alumni.ucdavis.edu/aggie-spirit-week)
- Tours, Active Aggies, presentations, football, tastings, meetups, concerts, lectures, exhibits, tailgates, ice-cream socials and so much more!

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# Network Budgets

## Registered Networks

Full Networks: \$500.00

Supporters: \$250.00

Networks that registered by the deadline will receive an additional \$100.00

- Based upon registration submissions
- Use the Pre-event form for budget request
- Collaborate with CAAA Liaison
- Submit with pre-event form
- We have multiple events and requests, earlier the better - avoid delays

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# Events



## UC Guidelines: California, not on UC Davis Campus

- Notify guests of expectation of relevant mask requirements for vaccinated and unvaccinated guests.
  - invitation, social media, event listing
- Network leaders need to be familiar with and follow the California public health mitigations for your county.
- If event takes place at a venue (restaurant, sporting event, other), defer to the venue procedures.
- Do not retain vaccination status of attendees.
- Do not ask attendees to verify vaccination status - defer to venue
- If you encounter a COVID transmission at your event, no need to report to UC Davis, but cooperate with the public health officials.





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# Event Process Breakdown

1. Network Leader submits event request form
2. CAAA Staff reviews form and approves it
3. CAAA Staff creates event registration page and event listing on the website and Facebook group/page
4. Registration Link is shared with Network Leader
5. CAAA Staff will resend email invites every 2-3 weeks prior to event and 1 week before. We will also send a day-before, day-of reminder to registrants, as well as a thank you email post-event
6. CAAA Staff will coordinate with Leader to order food or ship supplies prior to event.
7. Network Leader **MUST** submit post event form within 2 weeks of event